

**Statement of Community Involvement (SCI):  
Appendix 2: Consultation response summary**

<b>Response Number/ Respondent</b>	<b>Section / Issue</b>	<b>Summary</b>	<b>Response / Change made</b>
Stuart Buxton  ComSCI-BUX01	Paragraph 2.5	Does not think it is appropriate to include the last bullet point: “Mange the public’s expectations...”. This runs contrary to effective community involvement as it effectively says that legitimate objections or recommendations can be over-ruled by Government, Local Government or Specific Consultation Bodies.	The inclusion of this bullet point is a reflection that some local objectives may not be achievable through the planning process. This could be for a range of reasons, such as financial, landownership etc... It is not intended to suggest that appropriate local objectives will be over-ruled by government or other bodies.
Joan Fidler	Definition	Draft does not provide a definition of community, stakeholders or planning	Paragraph 2.2 states that a stakeholder is “anyone with an

ComSCI-FID01			interest, or who wants to get involved in the planning process”
Joan Fidler ComSCI-FID02	General	People are disillusioned with the planning process. We therefore firstly need to educate the public in the principles and laws relating to planning by being proactive in who and when we talk to the public – shopping centres, Rotary Clubs etc... Not enough to issue papers. Work with community development officers.	The draft SCI sets out a range of methods for proactively communicating and involving the public in the plan making process, including the cross linkages with other council services, especially the Community Working Team
Bridgnorth Civic Society ComSCI-BCS01	Paragraph 2.2	Definition of stakeholder is too wide. The document should specify the types of key stakeholders that would expect to be consulted on relevant planning concerns and list these in Appendix 2. These include civic societies, local action groups and town steering groups, as well as town and parish councils.	Appendix 2 provides an indicative list of consultees rather than a definitive list.
Bridgnorth Civic Society ComSCI-BCS02	Paragraph 2.5	Draft SCI includes jargon, confusing acronyms and poorly expressed statements	A glossary has been included in the final version.  <b>Change Proposed</b>
Bridgnorth Civic Society ComSCI-BCS03	Paragraph 2.5	Communications from communities should be consistently responded to according to the council’s service standards	The Council is committed to responding to public enquiries and comments within 10 days. Where this will not be the case, for example with comments on planning

			applications submitted through mail or e-mail, this is clearly stated in the SCI (Para 5.27)
Bridgnorth Civic Society ComSCI-BCS04	Paragraph 3.9	Equally important to engage all groups within the community	Agree – The SCI reflects this.
Bridgnorth Civic Society ComSCI-BCS05	Paragraph 4.9	List should include voluntary bodies with a particular interest or relevance to the planning process	No voluntary body is more important than another. It is therefore appropriate to group this important range of organisations under the umbrella term ‘voluntary bodies’
Bridgnorth Civic Society ComSCI-BCS06	Paras 4.10-4.12	Local Consultee Database should be open to public scrutiny to allow bodies to ascertain whether or not they are included and under what circumstances would be consulted,	It is not the intention for this database to be excluded from public scrutiny. Suggest the following addition to Paragraph 4.10: “Anyone can be added to the Database simply by making a request to the Councils Planning Policy Section using the contact details at the front of this document”.  <b>Change proposed.</b>
Bridgnorth Civic Society ComSCI-BCS07	Table 4.2	Direct mail and email consultations on specific items are still valuable and should be continued	Direct mail will still form part of the Council’s consultation strategy, although there is an increasing need to look at electronic means of consultation.

Bridgnorth Civic Society ComSCI-BCS08	Table 4.2	SCI should include specific times within which responses to public enquiries or comments will be dealt with.	Agree – Include additional bullet point to Paragraph 4.15: “Wherever possible a response will be provided to all mail and e-mail enquiries into planning policy issues within 10 working days. However, due to heavy resource requirements, it may not always be possible to acknowledge receipt of consultation responses”  <b>Change proposed</b>
Bridgnorth Civic Society ComSCI-BCS09	Para 5.16	Important to continue to display site notices for all planning applications including householder applications. Particularly important since the ruling that no further comments may be submitted in the event of an appeal following refusal.	Noted
Bridgnorth Civic Society	Paras 5.10 – 5.23	Generally the means of consulting on applications are suitable, but will be important that all public notification is delivered in a timely manner given the short 21 day window.	Noted
Worfield and Rudge Parish Council	E-communication	E-communication is not always acceptable and has potential for disenfranchisement. Parish Councils need to have access to full sized paper format documents for their meetings as few have access to laptop/projector. Also considered that passing down the printing cost to parish and home level is at odds with spirit of the SCI	Whilst it is acknowledged that electronic communication does rely upon having access to a computer, there remains a clear need to continue to develop the Council’s electronic communication in order to provide more effective and efficient

			<p>communication. In doing this the Council are actively looking at ways to enhance electronic communications, for example through a redesign of the Council website and the use of social media formats such as Facebook and Twitter. The SCI needs to reflect this.</p> <p>Proposed changes to the Final SCI: Guiding Principles (Bullet Point 8) – Encourage the greater use of electronic communication <i>to support a more effective and efficient engagement process</i></p> <p>Table 4.2 – Include new section on Social Media and Interactive Consultation</p>
<p>Worfield and Rudge Parish Council</p> <p>ComSCI-WRP01</p>	<p>Hard to Reach Groups</p>	<p>Difficult to see how this can be addressed effectively</p>	<p>Noted</p>
<p>Worfield and Rudge Parish Council</p> <p>ComSCI-WRP02</p>	<p>West Midlands Planning Aid</p>	<p>Will this still be in business following the spending review?</p>	<p>The CLG have stated that direct funding for Planning Aid will be stopped post March 2011. However, Planning Aid are being encouraged to bid for the new funds available as part of the neighbourhood planning</p>

			agenda. The future is therefore uncertain and updates to the SCI will need to reflect this.
Worfield and Rudge Parish Council ComSCI-WRP03	Community involvement	Some comments could be seen as criticism by the Council, but should be heeded. Comments early in the process make it easier to alter documents effectively	Noted
Worfield and Rudge Parish Council ComSCI-WRP04	Web site (Table 4.2)	<ul style="list-style-type: none"> <li>• Needs to be kept up-to-date</li> <li>• Documents often difficult to download</li> </ul>	<p>Insert additional text to Table 4.2: “The Council’s Planning Policy Team will ensure that information on the website is up-to-date and easily useable”</p> <p><b>Change Proposed</b></p>
Worfield and Rudge Parish Council ComSCI-WRP05	Press notices (Table 4.2)	Whilst the use of paid advertisements (press notices) is expensive, they are considered effective particularly for hard to reach groups	Noted. However, it is the Council’s experience that the ‘free press’ provides a more effective and efficient way to provide information.
Worfield and Rudge Parish Council ComSCI-WRP06	The Consultation process	Officials need to be willing to listen and take heed of comments during consultations.	Noted
Worfield and Rudge Parish Council	Officer identification	Plans should come with the name of a ‘responsible officer’.	Agree – see change ComSCI-Bal06

ComSCI-WRP07			
Much Wenlock Civic Society ComSCI-MWCS01	Para 5.9 Conservation Areas	Also an obligation on the authority to ensure any new development within a conservation area plays its part in “preserving or enhancing the character and appearance of the area”.  Council needs to weigh up public opinion and advice from Council’s Conservation Team, which the SCI should draw attention to, actively encouraging public participation.	Agree – change made to Paragraph 5.9  <b>Proposed change</b>
Balfours ComSCI-Bal01	Para 2.3/2.5	Fail to set out what resource stakeholders have if they feel disadvantaged or excluded from the process	
Balfours ComSCI-Bal02	Principles	Make clear consultation should be proportionate to proposals	This point is made in the 4 <sup>th</sup> bullet point under para 2.5.
Balfours ComSCI-Bal03	Principles	Not clear what role the council will play in advising/coordinating community projects, or how engagement will be scrutinized or costed.	The 5 <sup>th</sup> bullet under 2.5 point states that the council will seek to co-ordinate community involvement methods across service areas.  The SCI’s monitoring framework (section 6) clearly states that the resources involved in producing

			community involvement will be monitored.
Balfours ComSCI-Bal04	Para 4.1	Document has too much jargon	A glossary will be included in the final version
Balfours ComSCI-Bal05	Table 4.3	It is considered always appropriate for the Council to consult on a 'preferred option' version of a DPD	Replace 'sometimes' with 'often' under Consultation Documents.  <b>Proposed change</b>
Balfours ComSCI-Bal06	Table 4.3	Would be useful if each consultation had a nominated officer coordinating the process to whom specific queries should be addressed.	Agreed – proposed addition to Table 4.3: “Wherever appropriate, specific office contact details will be included on correspondence”  <b>Proposed change</b>
Balfours ComSCI-Bal07	Para 5.1	Bridgnorth office should read Westgate	Agree  <b>Proposed change</b>
Balfours ComSCI-Bal08	Para 5.9	Definition of Major Applications should be more than 20 dwellings in line with government Right to Build thresholds.	Whilst the Localism Bill clearly needs to be acknowledged and reflected as far as possible, there remains a level of detail that needs to be clarified. The SCI is sufficiently flexible to cater for the implications of the Localism Bill when adopted.
Balfours ComSCI-Bal09	Para 5.9	Include Change of Use as a category in 5.9	Agree  <b>Proposed change</b>



Balfours ComSCI-Bal10	Para 5.9	Other types of application should include Agricultural Buildings Prior Notification	Agree  <b>Proposed change</b>
Balfours ComSCI-Bal11	Para 5.11	Council should notify adjoining landowners as well as tenants.	This is not required by legislation and is not considered an effective and efficient use of Council resources.
Balfours ComSCI-Bal12	Para 5.12	Parish and Town Councils should not automatically be sent paper copies of applications. They should be sent only when specifically requested	Agreed - Paper copies of planning applications will be provided on request to Town and Parish Councils, with the cost of doing so being met by the respective Town or Parish Council.
Balfours ComSCI-Bal13	Para 5.16	Should read Site Notices will be displayed <b>on behalf</b> of the Council.	Agree  <b>Proposed Change</b>
Balfours ComSCI-Bal14	Para 5.19	The council should notify adjoining land owners as well as occupiers of proposals, or should ask the tenant to pass it on to the owner.	This is not required by legislation and is not considered an effective and efficient use of Council resources.
Balfours ComSCI-Bal15	Para 5.22	In the case of rear extensions, notification should also be sent to landowners that share a common boundary	This is not required by legislation and is not considered an effective and efficient use of Council resources.
Balfours ComSCI-Bal16	Para 5.23	Front/Side extensions warrant a site notice as alterations may affect character of area,	This is not required by legislation and is not considered an effective and efficient use of Council resources.
Balfours ComSCI-Bal17	Para 5.25	Public Access system supported, but could be improved if the case officer was able to forward relevant comments to the applicant	The Public Access system is regularly upgraded. Will submit suggestion.
Balfours	Para 5.29	Substitute 'infrastructure provision' with 'community	Agreed

ComSCI-Bal18		benefit'.	This fits in with Core Strategy Policy Approach and can include affordable housing in definition.  <b>Proposed Change</b>
Balfours ComSCI-Bal19	Para 5.31	SCI should be clear on what will necessitate determination by committee	The Council are currently reviewing the Council constitution that includes information on the planning committee system.
Balfours ComSCI-Bal20	Para 5.36	The word “sensitive” is not necessary and judgmental	Disagree. Proposals are likely to differ to their degree of community interest and sensitivity. It is in the developers favour to consult with the public early I the process.
Balfours ComSCI-Bal21	Para 5.37	Pre-application discussions between developers and local communities should not be seen as an excuse to consult the public “without the time constraints”. It is more about evidence gathering and can often include confidential information.	Partly agree. However, the SCI should encourage developers to engage early and effectively. Proposed change to Para 5.37: Replace “without the time constraints involved in planning applications” with “before the formal planning process has begun”.  <b>Proposed Change</b>
Balfours ComSCI-Bal22	Para 5.40	Suggested wording change to “However, it is <b>considered best practice</b> that there should be an element of <b>community involvement</b> prior to submission of an application”	Partially agree. Change text to read “However, it is widely accepted that there should be an element of public engagement <b>prior to the submission of all planning applications</b> , whether

			<p>this be a conversation with neighbours, or public displays and formal meetings.”</p> <p>Proposed Change</p>
Balfours ComSCI-Bal23	Para 5.42	Amend sentence to read: “The Sustainability Checklist will be open for public consultation <b>and will take account of the provisions of the Localism Bill</b> ”	Reference to the Sustainability Checklist is to be deleted.
Balfours ComSCI-Bal24	Para 5.43-5.44	Use term ‘Planning Authority’ rather than ‘Local Planning Authority’	Local Planning Authority is the correct term.
Balfours ComSCI-Bal25	Para 6.4	Refer to Localism Bill	New Paragraphs 1.5 and 1.6 in the Introduction discuss the Localism Bill and its relevance.
Balfours ComSCI-Bal26	Appendix 1 Page31, 3 <sup>rd</sup> Para	Change ‘success’ to ‘usefulness’	Pre-applications will normally be useful. The SCI attempts to set out how they can be done successfully.
Balfours ComSCI-Bal27	Appendix 1 Page 31, 6 <sup>th</sup> Para	Change last sentence to read: “will be sought <b>and coordinated by the Council at the earliest stage</b> ”	Agree  <b>Proposed change</b>
Balfours ComSCI-Bal28	Appendix1 Page32, 8 <sup>th</sup> Para	Define large livestock market	This will depend on the specific case. It is therefore not considered useful to define this within the SCI.
Badger Parish Council  ComSCI-Bad01	Guiding Principles	Suggested addition to penultimate Bullet Point: “While encouraging greater use of electronic communication, ensure that where requested direct mail is available”	Whilst it is acknowledged that electronic communication does rely upon having access to a computer, there remains a clear need to continue to develop the Council’s electronic

			<p>communication in order to provide more effective and efficient communication. In doing this the Council are actively looking at ways to enhance electronic communications, for example through a redesign of the Council website and the use of social media formats such as Facebook and Twitter. The SCI needs to reflect this.</p> <p>It is proposed to continue to send Parish and Town Councils direct mail and a limited number of documents for most Planning Policy consultation, unless requested not to.</p>
Badger Parish Council ComSCI-Bad02	Guiding principles	Additional Bullet Point: “Wherever possible, provide executive summaries to consultation documents and keep communication in succinct and simple language”	This is covered by the bullet point concerning reducing jargon.
Badger Parish Council ComSCI-Bad03	Para 3.3	After “local councillors” say “of Shropshire Council”	Agree  <b>Change Proposed</b>
Badger Parish Council ComSCI-Bad04	Big Society	Emphasise the increasing importance of Parish and town councils in view of the ‘big society’	New paragraph 1.5 and 1.6 in the intro provide overview of the current planning changes through the Localism Bill.
Badger Parish	Para 4.9	Should mention Influential Voluntary Bodies	These bodies are highlighted under

Council ComSCI-Bad05			Appendix 2. Whilst they are of course important, no voluntary body is more influential than any other.
Badger Parish Council ComSCI-Bad06	Para 5.12	Should read "not be sent"?	Paper copies of planning applications will be provided on request to Town and Parish Councils, with the cost of doing so being met by the respective Town or Parish Council.
Badger Parish Council ComSCI-Bad07		Can Parish and town councils always be informed of Certificate of Lawfulness applications for comment as often these are controversial issues impacting the environment	
Badger Parish Council ComSCI-Bad08	Para 5.31	May be helpful to define the criteria that will cause referral to Planning Committee	SCI will reflect the Council's Constitution which is currently being updated for April 2011.
Badger Parish Council ComSCI-Bad09	Pre-application / predetermination	Should include a reference to the circumstances when there may be conflict of interests in pre-application discussions. Members should not express views on the merits of an application or how they would vote before a formal council meeting	SCI will reflect the Council's Constitution which is currently being updated for April 2011
Albrighton and District Civic Society ComSCI-All01	Document title	Should include the word 'Planning' for clarity	
Albrighton and District Civic	3.5	Provide contact for Shropshire Partnership	The Shropshire Partnership structure is currently in a period of change and

Society ComSCI-All02			it would therefore be unhelpful to provide contact details.
Albrighton and District Civic Society ComSCI-All03	5.16	Notices need to be displayed promptly and should be displayed by the case officer;	For a site notice to be displayed promptly it is often more efficient to ask the applicant to display it. The officer can then ensure it is displayed satisfactorily on his site visit.
Albrighton and District Civic Society ComSCI-All04	Discussions between planning officers and interested parties	Case officers should provide accurate information to members of the public before a decision is made. If circumstances change, the Case Officer should inform the interested party in good time.	Noted
Albrighton and District Civic Society ComSCI-All05	Officer report and recommendations	Concern that current system does not allow objectors adequate opportunity to react to planning reports and prepare to speak at committee. Report should be available 14 days before committee through: <ul style="list-style-type: none"> <li>- Website;</li> <li>- Paper copies at all Shropshire Council's offices and including the new Shropshire Council office in Albrighton</li> <li>- Notification to all those who send comments or objections to the Council</li> </ul>	Planning Officers will always try to provide reports in good time for committee. Current committee guidelines state that reports should be ready a week before the relevant committee and placed on the Council website. A 14 day lead in period is often not practical, given the resource requirements placed on officers in consulting on and preparing their reports.
Albrighton and District Civic	Feedback	We see that even after comments/objections are sent by the Parish Council there is no	It is agreed that Parish Councils provide an important link to the local

<p>Society</p> <p>ComSCI-A1106</p>		<p>response to them from Shropshire Council. Some of the points made are effectively ignored without explanation. The Parish Council is a “key” body (Draft SCI cl 4.9) and a “first point of contact” (Draft SCI cl 2.5) and perhaps more attuned to local people’s views and it is the PC which knows its area well. It thus seems that their proper comments should be taken into account in planning decisions and if Shropshire Council (SC) disagrees with their comments it would be helpful to explain why. By doing this there will be two effects:-</p> <p>a) SC will be seen to fully review Parish Council (PC) comments if they have to set out reasons why PC views are to be set aside</p> <p>b) if any comments by the PC are not “material considerations” then SC can point this out to enable the PC to avoid similar situations in comments on future planning applications and this will help the PC focus on relevant issues. This should improve the quality of PC comments.</p>	<p>community. Wherever possible feedback will be given, however, the time constraints often prevalent in the planning application process will mean the SCI cannot commit to a 14 day lead-in period for every application. The SCI will reflect any revision to the Council constitution.</p>
<p>Albrighton and District Civic Society</p> <p>ComSCI-A1107</p>	<p>Enforcement</p>	<p>Any breaches of the Conditions in the Approval of an Application should be promptly followed up and dealt with so that other developers are not similarly encouraged to break conditions. Currently in the LJC18 area there are at least two examples where it would appear that developers have ignored Conditions laid down by SC and where no enforcement has yet been effected. The result is a general feeling by residents that the Planning Office is not doing what it should do and the reputation of the</p>	<p>The Council will do all it can to ensure that enforcement cases are identified and dealt with. The SCI does state that most cases of enforcement are drawn to the Council’s attention by members of the public.</p>

		Planning Office is damaged.	
Alveley and Romsley Parish Council ComSCI-Alv01	Guiding Principles	Suggestion that penultimate bullet point should read “While encouraging greater use of electronic communication, ensure that where requested direct mail is available”	Whilst it is acknowledged that electronic communication does rely upon having access to a computer, there remains a clear need to continue to develop the Council’s electronic communication in order to provide more effective and efficient communication. In doing this the Council are actively looking at ways to enhance electronic communications, for example through a redesign of the Council website and the use of social media formats such as Facebook and Twitter. The SCI needs to reflect this.
Alveley and Romsley Parish Council ComSCI-Alv02	Guiding Principles	Propose additional principle: “Wherever possible, provide executive summaries to consultation documents and keep communications in succinct and simple language”	Agree to the use of Executive Summaries. This will be included in Table 4.3 – Consultation Documents’  <b>Proposed Change</b>
Alveley and Romsley Parish Council ComSCI-Alv03	Diverse Communities	To enhance clarity, should 3.3 say after “local councillors”, “of Shropshire Council and a councillor from each of the local Parish and Town councils”?	Agree – Change made  <b>Proposed Change</b>
Alveley and Romsley Parish	Diverse Communities	Should there be a paragraph emphasising the increasing importance of town and parish councils in	New paragraph 1.5 and 1.6 in the intro provide overview of the current



Council ComSCI-Alv04		view of the aims of “The Big Society” to transfer wherever feasible delegated powers to them <i>(even though it is covered to some extent in 4.9)?</i>	planning changes through the Localism Bill.
Alveley and Romsley Parish Council ComSCI-Alv05	Planning Policy Process	Under 4.9, what about mentioning as an additional bullet point an item about influential voluntary bodies, such as CPRE.	These bodies are highlighted under Appendix 2. Whilst they are of course important, no voluntary body is more influential than any other.
Alveley and Romsley Parish Council ComSCI-Alv06	Planning Policy Process	Under 4.11 should there be specific guidance published/publicised as to how local groups may get on list of consultees?	Agree – a sentence will be added to current paragraph 4.10 – see response to ComSCI-BCS06  <b>Proposed Change</b>
Alveley and Romsley Parish Council ComSCI-Alv07	Planning Applications	Should Para 5.12 read “will not be sent”?	No, it continues to be the council policy to send paper copies of applications to Parish Councils unless requested not to.
Alveley and Romsley Parish Council ComSCI-Alv08	Planning Applications	Can Town and Parish councils always be informed of Certificate of Lawfulness applications for comment as often these are controversial issues that have an impact on the local environment and community?	
Alveley and Romsley Parish Council	Planning Applications Public Access	5.27 – Always provide name of case officer on Public Access system	It is the intention to always indicate who the case officer is on Public Access.

ComSCI-Alv09			
Alveley and Romsley Parish Council ComSCI-Alv10	Planning Applications Committees	5.31 - It may be helpful to define the criteria considered as local opposition that will cause reference to a Planning Committee- such as objections by the SC ward councillor, the town or parish council, a number of local people making complaint individually or by petition etc;	SCI will reflect the Council's Constitution which is currently being updated for April 2011.
Alveley and Romsley Parish Council ComSCI-Alv08	Planning applications Speaking at Committee	5.33 – No specific reference is made to Parish and Town Councils	Everyone has the same opportunity to speak at committee
Alveley and Romsley Parish Council ComSCI-Alv08	Pre-application / predetermination	Should include a reference to the circumstances when there may be conflict of interests in pre-application discussions. Members should not express views on the merits of an application or how they would vote before a formal council meeting	SCI will reflect the Council's Constitution which is currently being updated for April 2011
Bishops Castle Town Council ComSCI-Bctc01	Parish and Town Council involvement	Stress the importance for Shropshire Council to listen to the views of town council	Agree
Bishops Castle Town Council ComSCI-Bctc02	Parish and Town Council involvement	Agree that paper copies of all applications should be sent to all town and parish councils	Agree
British Waterways	Guiding Principles	The coalition government agenda for effective engagement of local people in planning is proposed to	It is correct that the Council will need to respond effectively to the Localism

ComSCI-bw01		be guided through the new localism agenda. The emphasis appears to be on planners facilitating decision making by local people rather than managing expectation.	agenda and this is clarified in a revised opening Guiding Principle. However, in the current economic climate with limited scope for public sector intervention, it remains important to manage expectations at the local level.
British Waterways ComSCI-bw02	Guiding Principles	BW would wish relevant information to be provided to local people to enable them to make appropriate and timely decisions about proposed changes in their communities.	The Council are committed to providing relevant information to communities wherever possible through a variety of means.
British Waterways ComSCI-bw03	Involvement methods	Examine Planning for Real Models and electronic methods such as rss feeds, blogs, twitter and facebook.	Agree - Table 4.2 has been amended to highlight the potential use of social media to communicate with the public.
British Waterways ComSCI-bw04	Planning Applications Making comments	Need to ensure that comments are made on relevant matters.	Agree
British Waterways ComSCI-bw05	Other observations	The public should be explicitly made aware that any breaches of planning control or decisions are only brought to the attention of the planning department by their action and they should be informed of the most appropriate way to bring breaches to the attention of the planning department. Pre application discussions are best when there is full involvement at an early stage of all stakeholders including statutory consultees through a joint meeting.	The 15 day period reflects the estimated time for additional comments from consultees not at the meeting and any other additional officer advice. This period is considered suitable to ensure a balance between ensuring early and constructive comment, whilst allowing the application process to continue

		The proposed 15 day turn round may be too tight to achieve this.	efficiently.
The Coal Authority ComSCI-CA01	Support	Overall support for the document and the inclusion of Coal Authority in the list of specific consultees	
Diddlebury Parish Council ComSCI-DPC01	Table 4.2	Questioning the reference to Parish and town Councils and their discussion of development issues and their role as a community conduit for expressing the views of their local community.	<p>The SCI needs to put in context what methods are available for development issues to be discussed openly within local communities. The Localism agenda places a specific emphasis on the role of Parish and Town councils in this agenda.</p> <p>The Council realises the difficulty in informing people about development issues, and the SCI does not say the Parish Councils will contact everyone. However, it clearly should be an ambition for parish Councils to do their utmost to reflect the views of their local community.</p>
Diddlebury Parish Council	ALC	What efficiently savings? Will non ALC members have to join?	The efficiency savings which the SCI discusses are primarily based upon saving money on mail-shots. ALC

ComSCI-DPC02			send letters to all parish and Town Councils regardless of whether they are ALC members. This point has been clarified in table 4.2 <b>Change proposed</b>
Diddlebury Parish Council ComSCI-DPC03	Paras 5.32/5.33 Planning Applications	No mention of the right of P and T Councils to support or object to an application at committee.	The role of Parish and Town councils is explicitly referred to in Para 5.12. Para 5.11 clarifies that anyone has the right to comment on an application.
Diddlebury Parish Council ComSCI-DPC04	Paras 5.36-5.39 and Appendix 1 Pre Application discussions	Inappropriate for P and T Councils to be involved in pre-application discussions due to lack of resources and understanding of the process. Also could cause difficulty for parishes when considering the full application.	Increasingly pre-application discussions should be seen as crucial to 'front-loading' the application process and ultimately getting a better application; indeed the localism agenda specifically promotes it. Parish and Town Councils should be a key contact for developers engaging with communities. It is not considered that in making comments at a pre-application stage, Parish and Town Councils will compromise their position once a full application is submitted.
Tish Farrell ComSCI-Tish01		SCI has good intentions, but these need to be acted on. E.g. Shropshire Council needs to listen and act upon objections made by local communities.	Both the Development Management and Policy making process hold community comments very highly and wherever appropriate will act upon them. The Localism agenda

			progresses this point to include actual decision making in communities, with the Council as enabler.
Tish Farrell ComSCI-Tish02		No mention of civic societies or neighbourhood groups	
Tish Farrell ComSCI-Tish03		Parish and Town Plans should be the starting point for any local planning policy	Agreed. This point will be clarified in new paragraph in Section 1 discussing the Localism Bill.
Tish Farrell ComSCI-Tish04	Jargon	Documents should use plain language. Uses too much 'meaningless' language such as 'Stakeholder' and 'Core Strategy'	The term 'stakeholder' and 'Core Strategy' are accepted in planning terms, and clarification to their definitions is provided. Additionally it is proposed to include a glossary to the document.
Tish Farrell ComSCI-Tish05	E-Communication	E-communication is not very useful for elderly population.	Whilst the Council will look at new and more efficient ways to communicate, it is accepted that for some members of the community direct mail will need to be used.
The Woodland Trust ComSCI-WT01	Appendix 2	We would like to see the Woodland Trust included in 'Appendix 2: Indicative Types of Consultees', under a heading entitled 'Environmental Organisations'.	Agreed - Change recommended to Appendix 2  <b>Proposed change</b>
The Woodland Trust ComSCI-WT02	Statutory Consultee	We would like to see the Woodland Trust listed, as mentioned in connection with Appendix 2 above, as a Non-statutory Consultee for all planning applications that affect the irreplaceable semi natural habitat of	Mentioning the Woodland Trust would be too specific. Propose amendment to paragraph 5.11 to read: "the council will notify a range of non-

		ancient woodland.	statutory bodies such as local interest groups, <i>and other bodies identified in Appendix 2</i> <b>Proposed Change</b>
West Mercia Police  ComSCI-WMP-01	Statutory Consultee role.	<p>We note from the SCI that the Council is currently working on a 'Sustainability Checklist' that will complement the current validation process. It is stated in paragraphs 5.8 and 5.42 that the Council will expect applicants to reach certain standards in terms of community involvement. WMP therefore recommend that details of consultees for planning applications, particularly major ones, should <b>always</b> include the following in the list of non-statutory consultees: -</p> <ul style="list-style-type: none"> <li>▪ <b>WMP Strategic Planner</b> – to ensure that provision of any additional infrastructure required, and appropriate references to designing out crime, to ensure public safety are promoted and achieved.</li> <li>▪ <b>WMP Crime Prevention Design Advisors</b> – to ensure that Design &amp; Access Statements adequately identify the impact of a development on community safety and include appropriate mitigation measures.</li> </ul>	<p>The development of the community engagement section of the 'Sustainability Checklist' has been put back to later in 2011. Reference to the Checklist in the SCI has therefore been removed from the final version.</p> <p>It will not be appropriate to consult the WM Police on all applications. Paragraph 5.11 states that specifically contact a number of statutory bodies. This will be amended to read: "the Development Management service will specifically contact a number of statutory bodies <i>as appropriate to the nature and size of the application.</i></p> <p><b>Change proposed</b></p>
West Mercia Police	Correction	We welcome and support the identification of WMP as a ' <i>Specific Consultation Body</i> ' in Appendix 2 of the SCI. However, we respectfully request that the bullet	Agree – change made

ComSCI-WMP-02		point be amended to read 'West Mercia Police'.	<b>Change proposed</b>
West Felton Parish Council ComSCI-WFPC-01	General Point Big Society	It is very much a 'top down' document of how your Council <b>will engage</b> local communities and no mention appears to be made of how such communities can engage the council, which is becoming increasingly important in the new government's 'Big society' through the use of local discussions, referenda and the right to reject unwarranted development.	The point of the document is to explain how Shropshire Council will involve communities in the planning process. However, it is agreed the importance of the emerging localism agenda should be reflected. New section in intro on Localism has been included.
West Felton Parish Council ComSCI-WFPC-02	General Point Big Society	My Council would again stress that, despite all the methods outlined, Shropshire Council has failed to reflect the views of many individuals <b>at a local level</b> , parish and town councils and, indeed, government through railroading a 'one size fits all' Core Strategy, against a backdrop of abandoned RSS housing targets. Thus it still seems to be a 'top down', somewhat dictatorial approach that is not conducive to the 'Big Society' concept	The SAMDev consultation in Summer 2010 showed that the Council are adapting consultation methods in order to properly reflect the Big Society agenda; this is emphasised in the proposed consultation methods.
West Felton Parish Council ComSCI-WFPC-03	General Point	Concern that the SCI does not promote consultation, instead lip service whilst seeking to impose its own agenda.	Noted
Wem Rural Parish Council	Section 2	Although the principles were agreed the Council should always remember that not everyone has access to a computer and in the rural areas there are	Noted



ComSCI-WRPC-01		broadband issues due to poor connections.	
Wem Rural Parish Council ComSCI-WRPC-02	Paras 3.2/3.3 LJC	Difficult to see how the LJCs can be effectively used to consult on planning applications given the tight timeframe involved.	Noted.
Wem Rural Parish Council ComSCI-WRPC-03	Para 5.16 Site notices	The Parish Council has serious concerns with giving responsibility to agents and applicants. It believes this can give rise to the notice not being displayed.	Asking developers and agents to display and maintain site notices for 21 days is considered a way for the Council to manage the planning application process in an efficient and effective manner. This system is being used effectively currently.
Wem Rural Parish Council ComSCI-WRPC-03	Para 5.19 Neighbour Notification	Shropshire Council should consider the differences between applications in rural areas and urban and reflect the level of notification required	Whilst the point is noted, it is considered more appropriate for the Council to develop a consistent approach to community involvement and consultation across the County.
Wem Rural Parish Council ComSCI-WRPC-04	General Point	Experience has shown that consultation periods on 'major' applications remain at 21 days. Consideration should be given to extending this period due to the fact that they are classed as 'major'.	21 days is a statutory minimum; for some applications, particularly large or controversial ones, the Council can consider accepting comments beyond 21 days. This will be applied on a case-by-case basis.
The Theatre Trust		We suggest another paragraph here to include your contact details for ease of reference - "If you would like to join the LDF consultation	Partially agree – insert following sentence at end of Para 4.10: "Anyone can be added to the

ComSCI-TT01		<p>database and be kept up-to-date on the new development plans for Shropshire please contact us using the details below. Please also contact us if you are already on the LDF consultation database and want to change your details or be removed.”</p> <p>Contact details: .....</p>	<p>Database simply by making a request to the Councils Planning Policy Section using the contact details at the front of this document”.</p> <p>Also include contact details for Planning Policy and DM teams in the Intro section.</p> <p><b>Proposed Change</b></p>
<p>The Theatre Trust</p> <p>ComSCI-TT02</p>	<p>Para 5.15 Neighbourhood Notification</p>	<p>There needs to be another section here as Site Notices, Press Notices and Neighbourhood Notifications will not reach consultees such as ourselves who need to be consulted on applications concerning a specific matter. We need reassurance that bodies requiring consultation for only single issues will be alerted at the appropriate time.</p>	<p>The methods outlined here are intended to reach the general public rather than specific bodies. Para 5.11 clearly states that the Council will take into account the type and nature of an application before contacting directly a number of statutory and non-statutory bodies.</p>
<p>Rushbury Parish Council</p> <p>ComSCI-RPC01</p>	<p>5.12</p> <p>Parish Council Comms</p>	<p>It is important that paper copies of plans are sent to Councils as not all councillors have Internet access so are not able to view plans on line</p>	<p>Paper copies of planning applications will be provided on request to Town and Parish Councils, with the cost of doing so being met by the respective Town or Parish Council. .</p>
<p>Rushbury Parish Council</p> <p>ComSCI-RPC02</p>	<p>5.16</p> <p>Site Notices</p>	<p>These should be erected by Planning Department staff to ensure they are erected in a prominent position.</p>	<p>Asking developers and agents to display and maintain site notices for 21 days is considered a way for the Council to manage the planning application process in an efficient and</p>

			effective manner. This system is currently being used effectively.
Rushbury Parish Council ComSCI-RPC03	5.18 Press Notices	All applications should be advertised to make sure the public are aware of applications and their location.	This approach would be inefficient and very costly to the Council and ultimately the Council Tax payers.
Rushbury Parish Council ComSCI-RPC04	5.35 Enforcement	Parish and Town Councils should have a role in enforcement as local knowledge can often pinpoint problems.	Agreed – Insert the following sentence into Paragraph 5.35.  “Parish and Town Councils can also play an important role in drawing potential planning breaches to the attention of Shropshire Council”  <b>Change proposed</b>
Leebotwood and Langnor Parish Council ComSCI-LLPC01	Engagement methods	Electronic communication needs to be an easily opened form which is sometimes not the case,	Noted
Leebotwood and Langnor Parish Council ComSCI-LLPC02	Planning Applications Notification	Council should lobby government to extend consultation period from 21 days to 31 days.	Noted, but any action will be in the long term and not immediate to this SCI
Leebotwood and	Public Access	No link between the Planning Committee minutes and	Noted – Public Access system is

Langnor Parish Council  ComSCI-LLPC03		Public Access system	regularly updated and upgraded.
Leebotwood and Langnor Parish Council  ComSCI-LLPC04	Parish Planning	Little reference to Parish Councils and Parish Plans	Noted. The new paragraphs on the Localism Bill in the Introductory section provide more contextual information regarding the potential role of parishes and parish plans.
Leebotwood and Langnor Parish Council  ComSCI-LLPC05	Appendix 1	No mention is made of Parish / Town Councils involvement in the DTA	There is mention on page 33. Parish and Town council representatives to be invited to a meeting with developer to explain pre-application issues.
Leebotwood and Langnor Parish Council  ComSCI-LLPC06	LJC	Question over the extent that LJCs actually facilitate debate on local issues. The PC strongly believe that the PC meeting is the correct venue for public engagement on planning issues relating to the parish; which can of course be attended by SC Planning representatives.	Noted. Page 13 bullet point 1 clearly states that Parish and Town Councils are the 'first point of contact' with local communities.
Leebotwood and Langnor Parish Council  ComSCI-LLPC07	Direct Mail	SC looking to cut this form of communication. Need to question p15 & p24 as to whether PCs will continue to receive paper copies. Parish Council meetings are not always held at web enabled buildings so they cannot be viewed on line by councillors/public at meetings. Also not all parish councillors are on email or have	Paper copies of planning applications will be provided on request to Town and Parish Councils, with the cost of doing so being met by the respective Town or Parish Council. . In the case of planning policy consultations, the

		access to screens and projectors which prohibits doing everything electronically. Parish councillors prefer to receive hard copy of plans; which the Clerk cannot print on anything bigger than A4.	SCI Table 4.3 clarifies when, and in what form the Parish and Town Councils will be contacted.
Leebotwood and Langnor Parish Council  ComSCI-LLPC08	Public Access	As Clerks we are encouraged not to use Public Access System when providing a response but to email in PC comments and responses therefore we need routine confirmation PC's response has been received. Page 26. To assist SC Planning Administration in this an electronic uniform form should be introduced for PC usage similar to the hard copy form you currently send out. This method seems to detract from the main objectives of the public system and ultimately cause more work at SC.	Noted - Public Access system is regularly updated and upgraded.
Leebotwood and Langnor Parish Council  ComSCI-LLPC09	Planning Committees	Page 27 Need to qualify 5.31 what is significant opposition which determines planning application to go to Planning Committee? This is not stated in the policy and is crucially important to the PC and public.	This information will be included in the Council Constitution. The SCI will reflect this Constitution which is currently being updated for April 2011.
S Morris  ComSCI-Smorris-01	2.5, bullet point 2	Although Internet access is improving, there are many who find it difficult, if not impossible -- you cannot engage in these individuals/communities unless the widest spread of methods is maintained despite the cost, otherwise you disenfranchise the non-computer	Partially agree – the SCI is looking at all appropriate ways to involve the public and suggests a range of methods in Tables 4.1 and 4.2.

		literate/user. Neither will you achieve your aim set out in 3.9 'hard to reach groups'. In this latter aim why not use senior citizens existing groups -- at day centers', community centers' etc -- these are often looking for visiting speakers. The young can be reached through 'Civics' or Personal and Social Education classes in colleges/Sixth forms -- maybe even youth clubs.	The suggestions about hard to reach groups are welcomed and will be incorporated into the Paras 3.9-3.11.
S Morris ComSCI- Smorris-02	Jargon	Section 2.5 -- sub point 6 – 'provide information....' etc This is vital, <b>but</b> it has to be done in a language that is understandable -- the 'planning jargonize' must be translated for us, the public.	Noted. A planning glossary will be included in the final SCI.
S Morris ComSCI- Smorris-03	LJCs	LJCs have limited local value and are dominated by Parish and Shropshire Councillors as well as officers.	Opinion noted. The LJC structure and format is currently being reviewed. Whilst it is realised they may not be the most appropriate mechanism for all types of planning consultation, they have been used before successfully especially for communicating issues.
S Morris ComSCI- Smorris-04	E-Communication	Should not use costs to disenfranchise people.	Noted
S Morris ComSCI- Smorris-05	E-mail updates	How will non PC owners get these?	They will be printed and placed on display in Council offices, libraries and sent to parish councils
S Morris	Site notices	Can be hard to read because of height, text, jargon	Noted. Site Notice layout needs to

ComSCI-Smorris-06			provide a range of information by regulation, and it is accepted this can often include a lot of jargon. However, the SCI does state site notices should be placed in prominent positions.
S Morris ComSCI-Smorris-07	Press notices	Do these ever appear anywhere but in the classified section? Usually they are the least attractive, jargon laden items with no quick index or synopsis to alert the reader to their contents. I suggest you need a consumer survey to tell you how off putting these notices are and how few people look at them, no matter their importance. Is this your intention? This is not open government as I understand it.	The content of press notices are governed to some extent by regulation, and there is limited opportunity for change.
Market Drayton Town Council ComSCI-MDTC01	Viewing planning applications	Request that SCI makes it clear that planning applications can be viewed at the town hall office	Agree – Add the following additional sentence to Para 5.14 “Local planning applications can also be viewed at parish and town council offices”  Change proposed
Kinnerley Parish Council ComSCI-KIN01	Jargon	SCI has too much jargon. Executive Summaries should be produced with all documents	
Kinnerley Parish Council	3.2: E-comms (Guiding	Unhappiness from non-computer users.	

ComSCI-KIN02	principles)		
Kinnerley Parish Council	4.1: complicated process	Concern that the local planning process is still over-complicated.	
ComSCI-KIN03			
Kinnerley Parish Council ComSCI-KIN04	4.9 / Table 4.2	Parish Councils should not be solely responsible for promoting consultation events locally. Shropshire Council should provide posters and press releases to parishes. Should be a partnership approach.	The SCI states that Parish Councils will have a 'central role in informing communities' rather than having a sole role. Given the extent of the localism agenda this is considered appropriate and ensuring parishes are empowered to represent their communities effectively. It is clearly envisaged that the process of consultation will be a joint one between Shropshire Council and the Parish/Town Councils.
Kinnerley Parish Council ComSCI-KIN05	Table 4.2	Use and maintain a database of Parish magazines for press releases	Agree – Include the following text in Table 4.2 under Local Media and Council Publications in final SCI. “Many Parish and Town Councils also prepare their own magazines and newsletters informing people of locally important issues. The Council will ensure that press releases are also sent to these publications”.
			<b>Proposed Change</b>
Kinnerley Parish	Table 4.3	Sufficient notice should be given for community	Noted



Council ComSCI-KIN06		meetings	
Kinnerley Parish Council ComSCI-KIN07	5.12	Should this read “not be sent”	No – it is the intention to keep on sending Parish and Town Councils paper copies of relevant applications.
Ruyton XI Towns Parish Council ComSCI-Ruy01	Engagement methods	Electronic communication needs to be an easily opened form which is sometimes not the case,	Noted
Ruyton XI Towns Parish Council ComSCI-Ruy02	PC meetings	Allowances must be paid to the timing of PC meetings to enable community feedback	Noted – but the planning authority cannot influence when applications are submitted.
Ruyton XI Towns Parish Council ComSCI-Ruy03	Public Access	No link between the minutes of the Planning Committee and the Planner’s Report to the Public Access System so that decisions and SC planning reports are not easily traceable. Also no link to the Appeals – should be included on Public Access	Noted – will seek advice on the possible upgrade of Public Access.
Ruyton XI Towns Parish Council ComSCI-Ruy04	Parish Plan references	The PC found little reference to Parish Plans in the document. (page 14)This was very disappointing since the PC has spent a great deal of time in producing a PP as it believed it to be of significant value to the Planning process. Why not also include Parish Village Design Statements.	Noted. The new paragraphs on the Localism Bill in the Introductory section provide more contextual information regarding the role of parishes and parish plans.

Ruyton XI Towns Parish Council ComSCI-Ruy05	Appendix 1	Appendix 1: DTA's do not mention Parish Councils. Page 31/32 PCs should be included	There is mention on page 33. Parish and Town council representatives to be invited to a meeting with developer to explain pre-application issues.
Ruyton XI Towns Parish Council ComSCI-Ruy06		LJCs mentioned p13 Facilitate debate? What actually supports this certainly the agendas and meeting minutes for our LJC do not support it. The PC strongly believe that the PC meeting is the correct venue for public engagement at local level on planning issues relating to the parish; which can of course be attended by SC Planning representatives.	Noted. Page 13 bullet point 1 clearly states that Parish and Town Councils are the 'first point of contact' with local communities.
Ruyton XI Towns Parish Council ComSCI-Ruy07		Direct mail – SC looking to cut this form of communication. Need to question p15 & p24 as to whether PCs will continue to receive paper copies. To reduce costs SC could incorporate that PCs need to request if they wish a hard copy sent out by Planning to the Clerk; as many hard copy plans are not looked at by the PC or insist as a planning validation requirement that planning applicants send a copy to their local PC or TC rather than suggesting it.	Parish Councils will continue to receive paper copies of planning applications in their parish.
Ruyton XI Towns Parish Council ComSCI-Ruy08		As a PC we are encouraged not to use Public Access System when providing a response but to email in PC comments and responses therefore we need routine confirmation PC's response has been received. Page 26. To assist SC Planning Administration in this an electronic uniform form should be introduced for PC usage similar to the hard copy form which is currently sent out by SC. This method seems to detract from the main	Comment noted. Improvements to the way planning applications are handled, including upgrades to the Public Access system, are regularly considered.

		objectives of the public system and ultimately cause more work at SC.	
Ruyton XI Towns Parish Council ComSCI-Ruy09		Page 27 Need to qualify 5.31 what is significant opposition that determines planning application to go to Planning Committee? This is not stated in the policy and is crucially important to the PC and public.	This information will be included in the Council Constitution. The SCI will reflect this Constitution which is currently being updated for April 2011
Ruyton XI Towns Parish Council ComSCI-Ruy10		Need to state the rules that apply to Parish Councils for speaking at Planning Committees.	The rules for speaking at committee are covered in Paragraph 5.33
Oswestry Rural Parish Council ComSCI-OSRU01	Guiding Principles	Guiding Principles of Effective Community Involvement 2.5 ( top of page 6) - 'Avoid the potential for consultation fatigue by co coordinating community involvement methods with other service areas' - We Heartily agree with this point and would like to see real effective work done in this area to coordinate the consultations coming out to the community including Parish Councillors.	Noted
Oswestry Rural Parish Council ComSCI-OSRU02	5.29 Planning considerations	Would like to see 'Flooding Issues' being mentioned or 'Flood Forum Consultation' listed as one of the issues which is considered under 5.29. It is probably under environmental impacts but we would like to see this listed separately.	The SCI needs to remain relatively broad and should not state all potential material considerations, as these will vary from case to case.

		Same section 'What Issues are considered' - We would like to comment that we are pleased to see that 'Village Design Statements' feature as something that is considered on planning applications.	
Oswestry Rural Parish Council ComSCI-OSRU03	5.12	Not clear as to whether Parish and Town Councils will receive paper copies of planning applications.	Paper copies of planning applications will be provided on request to Town and Parish Councils, with the cost of doing so being met by the respective Town or Parish Council.
Carver Knowles ComSCI-CAR01	General Comment	Fully supporting of whole document	Noted
Broseley parish Council ComSCI-BRO01	5.12	Not clear as to whether Parish and Town Councils will receive paper copies of planning applications.	Paper copies of planning applications will be provided on request to Town and Parish Councils, with the cost of doing so being met by the respective Town or Parish Council. .
HCF Residents Group (Haresford, Cavendish, Florence) ComSCI-HCF01	Consultation on Major Schemes	The decision as to who is to be consulted on “Major Schemes” in the above groups must not be left to chance and subject to individual Officer whim. It is therefore imperative that those above wishing to be consulted as stakeholders should register with the Council and be listed by name ,organisation or group, in Appendix 2.	

<p>HCF Residents Group</p> <p>ComSCI-HCF02</p>	<p>Consultation through LJC's</p>	<p>Experience of LJC's is that they do <u>NOT</u> involve themselves in planning issues and frequently refuse to discuss them and often refer them back to Planning Departments/Officers who are not necessarily represented at the meetings. As the LJC's meet only once every 3/4 months this delay negates any meaningful discussions where planning decisions may be approved within a shorter period of a few weeks due to lack of public comment or objection.</p>	<p>Comment noted.</p> <p>In some circumstances LJC's have been used to good effect for communicating issues to the public, especially in terms of planning policy preparation. However, it is accepted their busy agendas and the regularity of meetings will not always lead to suitable consultation or debate.</p> <p>Paragraphs 3.2, 3.3, 4.9 have been updated to reflect the recent review of LJC's and their remit.</p>
<p>HCF Residents Group</p> <p>ComSCI-HCF03</p>	<p>Section 4</p> <p>Consultation on SPDs</p>	<p>Concern that Supplementary Planning Documents have not been subject to consultation in the past.</p>	<p>Believe the respondent is talking about a recent document prepared by a developer to support a planning application rather than an SPD prepared by the Council as part of the Local Development Framework. To reiterate, SPDs are subject to at least a 6 week period of public consultation which the Council will implement.</p>
<p>HCF Residents Group</p> <p>ComSCI-HCF04</p>	<p>Appendix 2</p>	<p>In Table 4.1 the 'Pre-Submission' of the DPD Stage states that this key stage demands '<u>wide stakeholder input</u>'. We believe that this can only be achieved by reference to an Appendix 2 list of formal stakeholders, who will automatically be approached.</p>	<p>Appendix 2 is meant to be an indicative list of consultees only, and therefore reference to it would be inappropriate. However, it is proposed to amend the General Consultation Body list to include</p>

			'Residents Associations'.  <b>Change Proposed.</b>
HCF Residents Group  ComSCI-HCF05	Continuous engagement	Item 4.6 and 4.8 appear to be in conflict with the areas listed as 'continuous engagement'. This is why we believe that a comprehensive list of applicant stakeholders should be maintained under Appendix 2 and thus negate personal decisions by Officers and Councillors.	Do not agree that there is any conflict between paragraphs. The process of 'continuous engagement' is meant to be in addition to times of formal consultation.
HCF Residents Group  ComSCI-HCF06	Feedback  Item 4.8 iii	Concern about level of feedback on certain comments, objections made. It seems not only courteous but is imperative that we understand why, where, and for what reasons they have been rejected. Where comments are made by Committee these should be minuted with the relevant Committee decision and shown on the final decision draft on the web site.	As stated in Paragraph 4.15, the Council are committed to providing appropriate feedback on consultation responses. The Council has already shown they are committed to this through the background papers on the Submission Core Strategy for instance. With regards Planning Committees, these are always minuted and posted on the Council website before the next meeting.
HCF Residents Group  ComSCI-HCF07	4.10  LDF Consultee Database	Concern that the LDF Consultee Database is excluded from the public.	The LDF Consultee Database can be made available to anyone who wishes to see it. It is agreed however, that Paragraph 4.10 should be amended to include the following sentence: "Anyone can be added to the Database simply by making a request to the Councils Planning Policy

			Section using the contact details at the front of this document”.
HCF Residents Group ComSCI-HCF08	4.11	Not acceptable that the document does not recognise individuals, organisations or groups.	<b>Change proposed</b> The draft SCI clearly recognise s these groups as forming a key part of the consultation process – for instance paragraph 2.2. However, paras 4.10-4.12 will be amended to clarify this.  <b>Change proposed</b>
HCF Residents Group ComSCI-HCF09	4.12	Specific consultee lists should be developed for each DM area (Central, north, south)	Do not agree. A key driver for the SCI is to provide consistent guidance across the whole of Shropshire Council’s administrative area.
HCF Residents Group ComSCI-HCF10	5.9	We are of the opinion that with reference to a detailed Appendix 2 for each DMT area, a) householder applications – <u>should be restricted to immediate ‘neighbour’ consultees.</u>  But,b) minor applications c) major applications d) Minerals and waste application, Telecommunications Prior Notification and Section 37, Electricity Act Notification should as of right be notified to Appendix 2 (Area designated) consultees. All other applications may be viewed via the Council Planning Portal public access system.	Appendix 2 is meant to be an indicative list of consultees only, and therefore reference to it would be inappropriate.  It is considered appropriate to maintain a degree of flexibility over consultation. The SCI set out minimum standards, but will look to exceed these standards if considered necessary and appropriate to the application.

HCF Residents Group ComSCI-HCF11	5.33	Public speaking at Planning Committee meetings. Whilst the present time allocation of 3 minutes is adequate for most applications, major developments should be given more time, say an initial 5 minutes. Statements are often made by the applicant after the objector has spoken which are contentious in the extreme. A right of reply should be given back to the objector to repudiate any such statements of say 2 minutes. Visa Versa to the applicant. This would result in a max time for speaking of a total of either 5 or 7 minutes.	SCI will reflect the Council's Constitution that is currently being updated for April 2011. The constitution will include reference to the rights of the public to speak at committee.
HCF Residents Group ComSCI-HCF12	5.36 / 5.38	Concern that applicants can pose loaded questions in pre-application discussions and that, to date, there has been little pre-application consultation.	Noted. The purpose of the SCI is to clarify the Council's intentions for pre-application discussions with applicants and to set out what the Council expects and will encourage applicant to do. This does need to be flexible and always fit for purpose.
HCF Residents Group ComSCI-HCF13	5.42	Sustainability Checklist should be available for public consultation	When the Checklist is produced it will be subject to consultation.
HCF Residents Group ComSCI-HCF13	Public Access	Should be able to search applications by DM area.	The Public Access system has several means of searching for a particular application. However, the point is noted and will be fed into the regular reviews of the system.
James Downing	General	E-mail and website are useful ways of communicating	Noted- improvements to the website



ComSCI-JDOW01		information, but needs improvement.	are expected over the next few months
James Downing ComSCI-JDOW02	Direct Mail	Direct mail, and paper copies are useful and should continue	Council communication will increasingly become more focussed on e-mail to produce more efficient consultation. However, paper copies will continue to be available at council offices, libraries and customer first points.
James Downing ComSCI-JDOW03	Hard to reach groups	These sections of society need to be considered when arranging community meetings and workshops. These groups include disabled people who often don't have the opportunity to get involved. Council should become better listeners to improve people's involvement in decision making.	Noted – Para 3.9 discusses hard to reach groups, including disabled people.
James Downing ComSCI-JDOW04	Youth Parliament	Schools doing to promote political culture?	Noted
James Downing ComSCI-JDOW05	Site notices	These can sometimes be placed to far from the proposed site.	Noted
James Downing ComSCI-JDOW06	Section 5 E-communication	E-mail notification could be used more	Agree – the SCI reflects the greater need to communicate electronically.
James Downing	Parish Planning	Concern that Town Planning Steering Groups do not	Noted – the Council will increasingly

ComSCI-JDOW07		involve the local communities sufficiently.	work in Partnership with parish and town councils in developing neighbourhood style plans, and will involve communities in their preparation.
James Downing ComSCI-JDOW08	General	Officers and Councillors should interact with schools, colleges, offices, shops etc... in reaching hared to reach groups.	Noted – the SCI is flexible to consider new ways to engage.